

## Frequently Asked Questions

### Tennis Europe Junior Tour

#### 1. What is the structure of the Tennis Europe Junior Tour?

The Tennis Europe Junior Tour consists of tournaments all over Europe. They are open to players from anywhere in the world. There are three Age Groups: 12 & Under, 14 & Under, 16 & Under. The tournaments are divided into Categories 1, 2 and 3, with Category 1 including the top events. All 12 & Under events are Category 3.

#### 2. How do I enter a Tennis Europe Junior Tour Tournament 12/14/16 & Under?

All players must have a **valid IPIN account** first and a **Tennis Europe account**.

Example:

- IPIN Account: SMI1234567
- IPIN Password: MichaelSmith
- Tennis Europe Account Name: Johnsmith
- Tennis Europe Password: tennis123

Please follow this link for further instructions: <http://www.tenniseurope.org/page.aspx?id=16409>  
(points 1 and 2)

#### 3. How many tournaments can I enter in one week?

If you are a **14/16 & Under player** you can enter three tournaments in any one week, although you must also state your priority.

NB: After the Withdrawal deadline a player may appear on one (1) Singles Main Draw or Qualifying Acceptance list only. If the player has not withdrawn him/herself by the Withdrawal Deadline and appear on more than one Acceptance list, the player will be automatically withdrawn from all but one Acceptance list according to a combination of their position in the Acceptance lists, and the priority given in their entry or assigned by Tennis Europe.

If you are a **12 & Under player** you can enter **one Tournament per week**.

#### 4. Is there a maximum limit of Tournaments that I can play per year?

12 & under players: In any calendar year players may only compete in a maximum of ten 12/14 & Under tournaments (the Tennis Europe Team Events are not included). For the complete regulation, please read page 15 here: [http://www.tenniseurope.org/file\\_download.aspx?id=28132](http://www.tenniseurope.org/file_download.aspx?id=28132)

14/16 & Under players: No limitation

**5. When is the entry list published on the website?**

From noon on Monday 3 weeks (21 days) before the Tournament week, you can see the first Entry lists for Main Draw and Qualifying, and the list of Alternates. Once the Entry lists are available on [www.tenniseurope.org](http://www.tenniseurope.org), you can easily follow your position on the various lists. The lists are updated several times each day, so if other players withdraw, you can see your new position in the lists. After the withdrawal deadline the entry list becomes an acceptance list. From this time on the players on the main draw and qualifying draws are committed to play the Tournament.

**6. What happens if I miss the Entry Deadline?**

Late entries cannot be accepted.

A player is still eligible to sign in for the Qualifying event as an On-Site Alternate. There is no guarantee of acceptance as an On-Site Alternate. A player may also request a Wild Card from the Tournament Director. There is no guarantee of receipt of a Wild Card.

NB: No player, directly or indirectly, shall offer, give, solicit, receive or accept, or agree to offer, give, solicit, receive or accept anything of value in exchange for a Wild Card. Violation of this section by a player shall result in disciplinary procedures.

**7. How can I withdraw?**

You can use the **on-line withdrawal** at any time until the sign in deadline for your draw, but if you withdraw after the Withdrawal deadline (no later than 14:00 GMT thirteen (13) days prior to the Monday of the tournament week) and have been accepted to a Main Draw or Qualifying Acceptance list, you will have a late withdrawal penalty.

NB: A player's first three (3) late withdrawal offences within a calendar year will be excused and the player will not be penalized, provided the withdrawal is received by the Tournament Organizer and Tennis Europe online or by fax prior to the sign-in deadline.

If you cannot withdraw online, you can **send a fax to Tennis Europe** (fax no: +41 61 331 7253) to withdraw. You must use the official withdrawal form and fill in both your IPIN and Tennis Europe Account name.

Please follow this link for further information: <http://www.tenniseurope.org/page.aspx?id=16409>

**Email or phone withdrawals at any stage are not accepted.**

## 8. How is the Entry/Acceptance list made?

Please follow this link for further information: <http://www.tenniseurope.org/page.aspx?id=16409> in pages 24-27.

### For 14/16 & Under Tournaments:

Once the Entry deadline has passed, entries are sorted based on the Tennis Europe Junior Ranking. The entered players are primarily ordered and selected to the Main and Qualifying draws based on their Tennis Europe Junior Ranking. Thereafter the National Tennis Associations and the Tournament Organizer can review the entries and add information. There are a few days (called 'National Window') when your National Association can review the entries, nominate National Squads and coaches, and sort players without an international ranking. After that, the local organiser has a few days ('Organiser Window') to make certain selections for the Main Draw among the entered players.

Acceptance lists: From noon Monday 3 weeks (21 days) before the Tournament week, you can see the first Acceptance list for Main Draw and Qualifying, and the list of Alternates. Once the Acceptance lists are available on [www.tenniseurope.org](http://www.tenniseurope.org), you can easily follow your position on the various lists. If other players withdraw, the lists are updated several times every day, so that you can see your new position in the lists.

### For 12 & Under Tournaments:

The biggest difference for the 12 & Under Tournaments is that there are no rankings. Therefore, Organiser Acceptances (OA) for all Singles Main Draw and Qualifying Draw (if applicable) among the entered players. All entered players must be given OA positions.

## 9. How is the Tennis Europe Junior Tour Ranking calculated?

- Tennis Europe Junior Tour Rankings 14/16 & Under:

The six best Singles results (by points) over a 52-week period count towards the ranking. A maximum of two of these results may come from 16&Under events for players eligible to play in 14&Under events. The two best Doubles results (regardless of age group) are added to this. Points achieved at the Masters events are included to the six events. For members of Winter and/or Summer Cups teams, the best result from the last two team events will be included in addition to the six tournaments above.

ITF Junior Circuit rankings from the previous week are taken into consideration for players turning 15 and 16 years during the tournament year. 200% of the ITF Junior Ranking points are added. This factor may be modified during the year. The professional rankings from the previous week are taken into consideration for players turning 15 and 16 years during the year. 200% of the ATP and WTA singles ranking singles points are added, for boys and girls respectively. These factors may be modified during the year.

- Race to the Masters Rankings 14/16 & Under  
The six best Singles results (by points) over a 52-week period count to the ranking and the two best Doubles results. Points achieved at the Masters events are included in the six events. For members of Winter and/or Summer Cups teams, the best result from the last two team events will be included in addition to the six tournaments above. The ITF Professional and Junior results are not taken into consideration.

- 12 & Under starting points  
According to the ITF Age Eligibility rules, players aged 12 and Under must not be ranked. Consequently, all 12&Under events are unranked and unseeded.

To facilitate the transfer into the next age group, players turning 12 years of age during the calendar year, will collect 'Starting points' at 12&Under where they reach the Singles quarter-finals, semi-final or final and/or the Doubles final.

The six best Singles results, and the two best Doubles results from 12 & Under events are used. Points achieved for team members at the Winter Cups or Nations Challenge (best result of last two team events count) are included in addition to the six tournaments above.

The Starting points are not published during the year and cannot be used for acceptance and/or seeding purposes. The Starting points are 'switched on' from the Entry Deadline of the first tournament of the next year, i.e. the year the player turns 13 years of age.

### 10. What are suspension points and how do they work?

Suspension points caused by offences in Singles, Doubles and/or Consolation shall be recorded against a player profile according to the following:

- a) Late withdrawals
  - 13-7 days (14:00 GMT) before Monday of Main Draw week..... 1
  - 7 days before the Monday of Main Draw week to Freeze Deadline..... 2
  - From Freeze Deadline to Qualifying Sign-in Deadline..... 3
  - From Qualifying Sign-in Deadline to 1st match of the player..... 4
- b) No Show/Failure to sign-in at a tournament..... 6
- c) For on-site offences:
  - For a warning \*)..... 1
  - For a warning + a point penalty..... 2

For a warning + a point penalty + first game penalty.....	3
For a warning + a point penalty + second game penalty.....	4
For any subsequent game penalty in a match .....	+1
For a Default after any of the above .....	+1
For Any Default for a single violation of the Code (Immediate Default) .....	6
d) For any Default for a single violation of the Code (Immediate Default) ** ...	6
e) For any Default for punctuality.....	4
f) For 'Leaving the Tournament' ** .....	4

\* The Referee may choose not to report a single Code Violation Warning in a match, provided that the offence was not of a serious nature.

\*\* For any Default for a single violation of the Code (Immediate Default) or for 'Leaving the Tournament', the player will lose any and all ranking points earned in Singles, Doubles and Consolation events, in addition to receiving the suspension point as above.

### 11. When can I appeal?

Any players wishing to make an appeal for offences relating to late withdrawals, or a No Show/Failure to sign-in at a tournament may only do so once they **reach a total of fifteen (15) suspension points**. Under no circumstance will appeals be considered before this time. Players should keep any relevant evidence, such as valid medical certificate issued at a tournament, until they reach fifteen (15) suspension points and then can send an appeal to Tennis Europe. Appeals must be made in writing and submitted, along with any supporting evidence, by the appeal deadline given to players upon notification that they have reached fifteen (15) suspension points.

### 12. Why can I not see the whole year's calendar?

The Tennis Europe Junior Tour calendar is released at periodic intervals and is typically published in October (events from January to May) and April (events from June to December). Check the calendar regularly as events are occasionally added during the season.

### 13. Where can I find the Rules and Regulations booklet?

The Rules and Regulations booklet can be found here:

<http://www.tenniseurope.org/page.aspx?id=16456>